

PEMBERTON

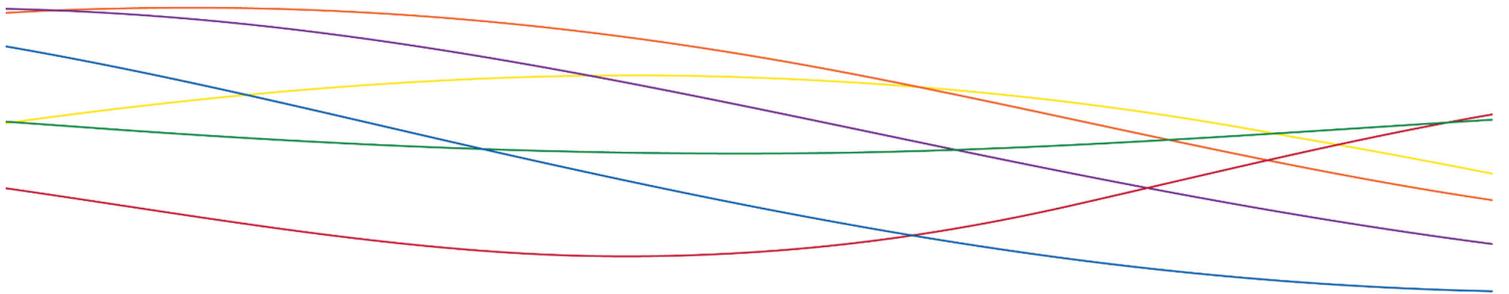
Community Resource Centre

ANNUAL REPORT

2022-2023



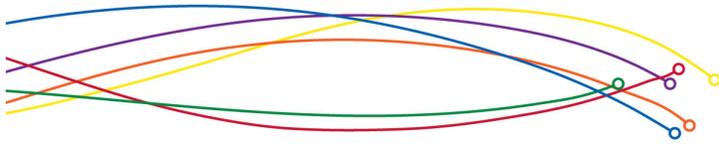
Embracing the drama during WOW Pemberton – Sunday 24th July 2022



Proudly supported by



Department of
**Primary Industries and
Regional Development**



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Who we are

The Pemberton Community Resource Centre (PCRC) is situated on Pemberton’s main street in the centre of the township sharing Pemberton’s historic former School building with the Pemberton Visitor Centre.

The Pemberton Community Resource Centre is a not-for-profit community managed organisation servicing the regional community of Pemberton and surrounding areas.

Background to the Pemberton Community Resource Centre (“PCRC”)

The CRC is part of a network of nearly 100 Community Resource Centre’s located in small rural communities in WA.

Established in 1995, the PCRC was the thirteenth Telecentre to be opened in Western Australia.

During its 28 years of operation, the PCRC has built on its services and programs to meet the needs of the Pemberton Community.

Strong partnerships have been established with the Shire of Manjimup, Pemberton Visitor Centre, Chamber of Commerce, Pemberton Sports Club, Pemberton Arts groups, local schools, businesses, and other community groups.

Our Vision



“A sustainable and resilient community.”

Our Mission



‘To support and build the capacity and potential of the Pemberton community by:

1. Providing access to information, education, employment, training and business enterprise options.
2. Connecting people so that they can share information and skills in a central location that benefits all.”

What we do



Access to government services

- Government Access to information and services
- Services Australia Access Point
- Video conference services
- JP Services



Economic and business development support

- Referral services to local business
- Business Information and support
- Administration support services
- Training and networking events
- Pemberton Community News (PCN) Advertising and promotion
- Development and employment support services



Social development support

- Referral services to social support
- Emergency Relief Assistance
- Community Information and support
- Development and employment support services
- Community social events
- Social development initiatives



Building community connections

- Referral services to community organisations
- Community social events
- Community training workshops
- Volunteer and NFP support
- Pemberton Community Garden – Vic Conte Community Garden
- Pemberton Community News (PCN)



Services and products

- Standard Services
 - Internet access & computer use
 - Printing & photocopying
- Support services
 - Desktop publishing
 - IT Assistance
 - Resume & Grant writing
 - Access Asia translation services
- Equipment and Room hire:
- Additional services
- Supplementary services
 - Business & secretarial services
 - Workshops & Training
- Membership

Chairperson's Report

Rob Baker – Chairman

It has been another busy year for the Pemberton Community Resource Centre (PCRC).

The PCRC team has been very productive and energetic throughout the year.

Gaye Van Hazendonk has continued to do a magnificent job as the PCRC Manager. I would like to acknowledge her extremely hard work and dedication. It has not been an easy year and I thank her for the amazing job she does.

Pei Chen has continued to do a superb job at the front desk as well as behind the scenes. We value her passion and enthusiasm very much.

We have engaged a new trainee Vivian Cheung and our school-based trainee Verity Lee, successfully completed her traineeship this year and wish her all the best putting her new skills into practice.

We acknowledge the strong support of the minister and DPIRD regarding the ongoing contract with Community Resource Centers state-wide. Our commitment is to continue to provide a wide range of high-quality community services.

The co-location project is progressing despite some ups and downs. At this stage we are expecting to move to the new location early in the new year.

There were some delays in the completion of the building that were out of our control. We are excited about the move, and I would like to acknowledge the extra hard work that the PCRC staff have endured over the year, whilst always remaining positive and enthusiastic.

Keeping the finances on track is always challenging, however our Treasurer, Kelly Cabassi has done a wonderful job, together with Manager Gaye.

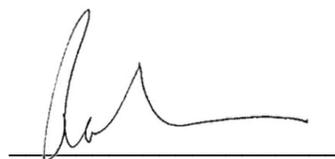
I would like to thank the PCRC Committee for their dedicated support throughout the year. Their collective expertise has been invaluable and is much appreciated.

I have been a committee member for many years and the Chairman since the 2021 AGM, however for health reasons I have recently resigned from the Committee, effective 9 November 2023.

I have thoroughly enjoyed being part of the Committee and wish the PCRC the very best for the future.

The PCRC Management Committee is well placed to face the new challenges that will present when we move to the Co-location Hub.

Thankyou



Rob Baker
Chairman

Manager's Report

Gaye Van Hazendonk - Manager

In the 22-23 Financial year, the Pemberton CRC has managed to go from strength to strength across the board.

With outstanding staff and the support of an enthusiastic committee we have managed to create a range of events and initiatives to support the Pemberton Community.

These have included:

- Learn in the Garden workshops
- Pemberton Yoga Collective
- WOW Pemberton 22
- Small Business week 23
- Free Community Movies

We have also supported a range of NFP Community groups in promoting and supporting their events and services, with an extensive list of both social and business referral relationships within the community.

We successfully completed our arrangement with the Pemberton Visitor Centre after several years of providing business and secretarial services, so they were able to employ a full-time Manager.

We have repeated this effective service in providing much needed support to other struggling organizations, now providing Administration services to the Pemberton Sports Club.

We also managed to employ an additional part-time staff member and 2 trainees; one school based who not only successfully completed her Cert III in Business, but who also won the Year 12 Graduation award in Workplace learning.

We are very proud of our achievements in both training and provision of services to the Community.

There were many challenges over the year, particularly with the constant changes to the relocation of our facilities with the co-location

project being delayed repeatedly until late 2023.

It cannot be overstated how these challenges were only overcome through the dedication and dependability of the CRC staff.

For such a small team, it was impressive to see the number of events, services and support provided in such a professional and reliable fashion under constantly changing circumstances.

We are very proud of our achievements in both training and provision of services to the Community.

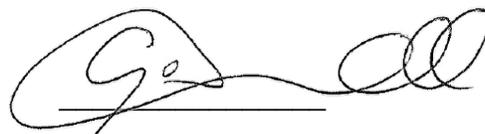
As the report will reflect, we have successfully provided all the requirements for access to government services, as well as a multitude of Economic, Social and Community Support services and events.

The importance of the role of volunteers in a regional community needs constant recognition. Whether on Committees, at events, activities, or other engagements, they are the backbone of the community.

Not only do volunteers need to be recognized, they need to be supported, through admin and IT support, sponsorship, advertising of events and memberships to their organizations and promotion of their services.

Without volunteers, many services would cease to function in the regions and we are eternally grateful for all they do.

Thank you



Gaye Van Hazendonk
Manager

Year in Summary



244

People provided government and community information



33

Workshops delivered



2536

People visiting the Pemberton CRC



8

Successful grants received



7

Local people employed



45

Volunteers engaged



12

Community events held



10

Video conferencing visits



37

Referrals to community groups & organisations



130

One-one-one IT training sessions provided

Government Services

Government Access to information and services

The Government Access Point allows the PCRC to provide free access to online and print resources related to all Government agencies. This allows clients, who do not have internet service, to use the computer to avoid having to spend time calling a call centre. The PCRC regularly supports clients with access to this service.

In addition to the public desktop access provided for community members, PCRC continue to display a significant array of information brochures for relevant community groups and government support services.

Video conference Services

Video conferencing facilities are available at the Pemberton CRC to allow workshops and meetings via video link for business, individuals and not for profit groups.

Funding opportunities through the Department of Primary Industries and Regional Development (DPIRD) allowed us to upgrade our facilities and create a “zoom room” specifically designed for video conferencing for both groups and individuals in a private setting.

The PCRC has now migrated to the NBN, which has increased our capacity to offer fast broadband services.

We have regular users accessing this service.



Video conferencing facilities- June 23

Services Australia Access Point

With dedicated equipment and facilities, the PCRC has the necessary facilities available to assist our DHS clients as they access the services necessary for them to lodge forms, make dedicated DHS phone calls and general queries. While only a small rural town, this necessary facility allows our customers to regularly use the PCRC for their needs. On a weekly basis we have the pleasure of assisting up to 10 DHS customers.

Following the relocation to the new premises in 2023, the Services Australia Access Point will be situated within the Pemberton Visitor Centre and Pemberton Community Resource Centre shared space.



Services Australia Access Point – June 23

JP Services

With the Manager of the Pemberton CRC also being a local JP, our provision of Government services to the Community have increased substantially.

This free service, offered at the Pemberton CRC has been a most welcome edition, not only to provide another government service to our ongoing list, but in providing a valuable, accessible service to the community.

There have been approximately 32 visits to the Pemberton CRC in this financial year, for this services, independent of any other service.

Economic and Business Development Support

Referral services to local business

The PCRC maintains an extensive list of local businesses that is regularly updated and checked for currency to support referrals for local goods and services.

Over the last few years we have collaborated with the Pemberton Chamber of Commerce (PCCI) and the Pemberton Visitor Centre (PVC) to combine our local business information into a single document for simplifications of communication and membership to local businesses.

Updating this Business list is now a regular task of the CRC who provide information to other stakeholders.

We are also able to provide membership information on behalf of these organizations to new businesses to town. This was to decrease the number of information requests on local businesses and provide an efficient method of collating local business information.

Business Information and support

New CRC Website!

In September 22 after much painstaking work, we finally launched our new CRC Website.

This included all relevant information about our organization and pages on our services, events as well as a “Community Directory” that links to information on local Government, Business and Community Services.

We are very pleased with our efforts and have streamlined procedures to minimize the amount of regular updates required to update the website to a regular monthly process.

Pemberton Community News (PCN)

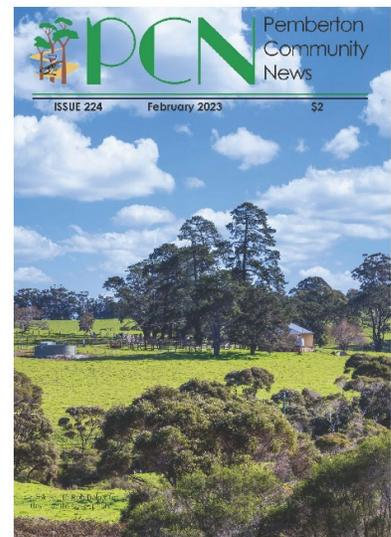
The Pemberton CRC have worked tirelessly to reduce the costs of production of the community paper and increase revenue.

We provided several training sessions on Adobe In-design software for CRC staff to assist with creating a quality paper and increase efficiency in production.

With increased readership through improved layout, print and image quality, we have attracted a higher number of advertisers than ever before. This assists in a steady revenue for the CRC

and provides affordable advertising rates for local business.

We have also implemented a 50% discount of advertising for CRC members that has been very effective in attracting new business members.



Cover of Feb 23 PCN – Photo by Rob Baker

Partnership with Pemberton Chamber of Commerce (PCCI)

The Pemberton CRC have continued a collaborative partnership with the PCCI for the 22-23 financial year on a range of projects including:

- Free Movies for Community
- Business sundowner
- Business networking events
- Local Business listing

- Community membership
- Pemberton Welcome bags

Some of these projects are still in the planning stages and some have been seen through to completion.



Do you own a business in the area? Then you may consider becoming a member of the Pemberton Chamber of Commerce and Industries. We advocate for businesses and issues that affect industry in your local area.

For membership forms please contact:
pembertonccci@gmail.com

OR

Call up or visit the Pemberton CRC where we can give you more information on this excellent Business Resource.
(08) 9776 1745

Monthly advertising in the PCN

We provide reduced advertising rates for the PCCI to encourage membership and promote the important work they do for the local business community.

We look forward to our continued partnership with the PCCI in supporting local business in Pemberton.

Administration support services

Pemberton Sports Club (PSC)

This service provides a solid revenue stream for the CRC and our clients are well placed in knowing that all day to day operations are met to the standard expected.

- Phone and email 24/7 availability
- Business Services agreement with Pemberton Sports Club
- Provision of front desk services on a Monday
- Creation of Admin procedures and training manual
- Web site creation and maintenance
- Creation and Maintenance of Events Calendar
- Management of facility bookings and memberships



Administration Manual for PSC – June 23

An extension of this current contract will see the PCRC take on the role for the Pemberton Sports club of website maintenance, looking after its membership and attending to all administrative requirements.

We also provided training opportunities for volunteers and staff for relevant training in POS systems via online learning.

As part of our administrative role, we provide detailed monthly reports to the PSC Committee to assist with management.

With funding from DLGSC we have engaged a consultant to create updated governance policies and procedures not only the Pemberton Sports Club, but for all the user groups in the facility.

The PCRC is becoming renowned for the provision of excellent Business and Secretarial Services to the wider community.

Web page development, and maintenance

At the PCRC we provide support to businesses and community groups for the maintenance of existing social media and websites.

We also assist via one-on-one training in

social media requirements for new staff or committee members.

Training and networking events

Small Business Week Feb 23

This is the second year of undertaking this mammoth business event and once again, we are attempting to build on this model to plan and prepare for the next year.

We must thank all our sponsors (as there were heaps) and every one of them was not only a pleasure to work with, but were supportive, enthusiastic, and generous to a fault, including:

- IPS Business Advisory
- Business Station digital solutions
- RSM Manjimup
- Pemberton Chamber of Commerce (PCCI)
- Rural Edge

At the workshops, all attendees are presented with a “show bag” of relevant contact and course information as well as feedback forms for our records.

We have found the feedback we receive vital to assist with structuring more “user-friendly” events and to supply the kinds of workshops attendees would like to see occur.



Participants at the E-commerce workshop - Feb 23

The workshops presented this year included:

- Writing a business plan
- Social Media Marketing
- Business advice sessions
- Plan and Create a Website
- Creating an Online shop- Ecommerce

- Managing your website
- Trainees and Apprentices for your business
- SEA - Self Employment Assistance program
- TAFE - Fee free in 23
- Grant opportunities for Business
- Business Structures Digital Add-ons/Digitising your business
- Tax compliance
- Excel for small business
- Xero essentials
- Small business Sundowner



A local business provider guest speaking at the small business Sundowner – Feb 23

As we did last year, the week culminates in a Small Business Sundowner where guest speakers talk on their experiences in small business. This is always well attended and a great opportunity to network and engage with other business owners in the community.

Hopefully this can become an annual event that can not only support and encourage local small business but also provides opportunity for collaboration with surrounding CRC's and business organisations.

We are currently looking into way to provide more training and networking opportunities to the local business community.

WOW - Weekend of Workshops

Building on the foundation of previous years, July 2022 proved to be our most successful event to date, with 54 paid attendees to the 6 workshops run over the course of the weekend, some attending multiple workshops.

This event supported a range of local business and other organisations, employing, 5 presenters, all from the local area, 2 staff members from the CRC and 6 staff at venues hired. 9 Community Volunteers also assisted over the course of the weekend.

This event also engaged a local young entrepreneur Kieran Dearle who specializes in film and photography who was busy running between events attempting to capture the hive of activity created over the weekend.

The PCRC secured grant funding and sponsorship from groups, businesses, and organizations for the WOW event this year including:

- Shire of Manjimup
- Pemberton Chamber of Commerce & Industry
- Pemberton Arts Group
- Pemberton Sports Club
- Pemberton Visitor Centre

WOW PEMBERTON 2022

WEEKEND OF WORKSHOPS 23RD - 24TH JULY



PAINTING FACES WITH TONY WINDBERG
Turn portrait painting on its head! Combine drawing and painting techniques using conte pencil (supplied) and oils to 'etch out' the face. Draw what you see using proportion, angles and the easy grid transfer technique by pinpoint accuracy. Then add paint with brushes and rags to blend, suggest and define. Create convincing 3D form and a life-like portrait through strategic edges and harnessing the power of tone!

Workshop 1 - Sat July 23, 9:30am - 3:30pm
Workshop 2 - Sun July 24, 9:30am - 3:30pm



\$95 per workshop - includes all materials and lunch



FELTED SLIPPERS WITH FAYE LLEWELLYN
At this workshop you will make your very own pair of fabulous felted slippers. Faye will give helpful hints and tips on how to produce wild, colourful and useful items using natural materials at the least cost to the maker and the environment. Faye loves to share the techniques she has accumulated from her 25 years of experience including many workshops and loads of trial and error. Faye's workshop will provide you with not only a wearable item and a useful new skill, but you will have great fun in the process.

Workshop - Sun July 24, 9:00am - 4:00pm



\$65 per person - includes felting materials, BYO lunch



CLASSIC KITCHEN WITH ARDAL NIGG
Ardal Nigg, a professional chef, waiter, small business owner, entrepreneur, truffle farmer, vinticulturist and local legend. With over 30 years of experience and being renowned for his outstanding meals and prowess in the kitchen, Ardal is bringing it all together for you in this half day intensive. If you are interested in preparing beautiful food, then this is the workshop for you. A great opportunity to gain cooking tips and tricks from Ardal in his very own kitchen at Hidden River Estate.

Workshop - Sun July 24, 4:30pm - 6:30pm



\$120 per person - includes all materials and dinner

For workshop information or tickets call Pemberton CRC on 9776 1745
Book online at [eventbrite](https://www.eventbrite.com.au/au/pemberton-community-resource-centre-13081138449) (fees apply) using QR code or at
www.eventbrite.com.au/au/pemberton-community-resource-centre-13081138449
Bring a friend and receive a \$10 discount on your ticket!



WOW Pemberton events poster #1 – July 22

We hope to include an even wider range of fantastic workshops to “WOW Pemberton” next year.



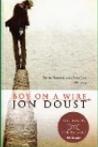

WEEKEND OF WORKSHOPS 23RD - 24TH JULY



TELLING TALES WITH JON DOUST
Jon Doust is the grandson of a storyteller and when 'Roy Doust's' genes were passed on, they came to Jon. In this story telling workshop Jon will help you find your story, work your content, build your confidence, prepare your body and voice, and then deliver in front of an audience.

Workshop - Sat July 23, 9:00am - 1:00pm
Inc Late night story telling preparation, 5:00pm
Performance - Sat July 23, 7:00pm
At the Mine & Tapas bar - All Welcome

\$75 per person - includes all materials and lunch



ITALIAN SAUSAGES WITH JOHN BENDOTTI
John has been making Italian sausages for over 40 years. In this workshop he will be using an old family recipe (slightly updated) and be teaching tips and techniques he has acquired over the years. In this workshop you will be learning the traditional way of making Italian sausages. John will have his team of local helpers so there will be the opportunity to ask lots of questions and gain some hands-on guidance from the experts.

Workshop - Sat July 23, 12:00pm - 4:00pm

\$75 per person - includes tastings and 1kg Italian sausage



DRAMA WITH FELICITY KINGSTON
Singer, Teacher, Performer, Voice coach, Music teacher, tutor and vocal coach. With over 20 years of experience in the industry, Felicity has ways to bring out your best. These workshops are designed as intensive to encourage creativity and confidence in dramatic performance. You will not only enjoy Felicity's limitless enthusiasm, but will benefit substantially from her grounded guidance, useful techniques and performing experience.

Drama Workshop - Sat July 23 & Sun July 24, 10:00am - 12:30pm
Group performance Sun July 24, 4pm at the Pemberton Mill Hall - All Welcome



VOCALS WITH FELICITY KINGSTON & BROOKE WILSON
You will be getting a double bonus when attending this workshop, with both Felicity and Brooke teaching vocals and choral singing. Brooke has many years of choral experience, having regularly performing from an early age. Brooke has a Bachelor of Classical Violin & Bachelors of Education degree at WAPA, and is part of the respected Sibelius Choir. With a deep passion for lush harmonies and soulful melodies, Brooke is a wonderful leader excited to share her love of music with all she comes in contact with.

Vocals Workshop - Sat July 23 & Sun July 24, 2:00pm - 4:00pm
Group performance Sun July 24, 4pm at the Pemberton Mill Hall - All Welcome

\$75 per workshop - includes USB of recorded performance

WOW Pemberton events poster #2 – July 22

Our plan is to not only increase the number and range of workshop presented over the weekend, but also to include as many local businesses as possible.

For WOW Pemberton 2022 the following venues were hired:

- Pemberton Mill Hall
- Pemberton Camp School
- Pemberton Sports Club
- Mill house collective
- Hidden River restaurant
- Pemberton CRC

We also employed local caterers wherever possible to support the local economy including:

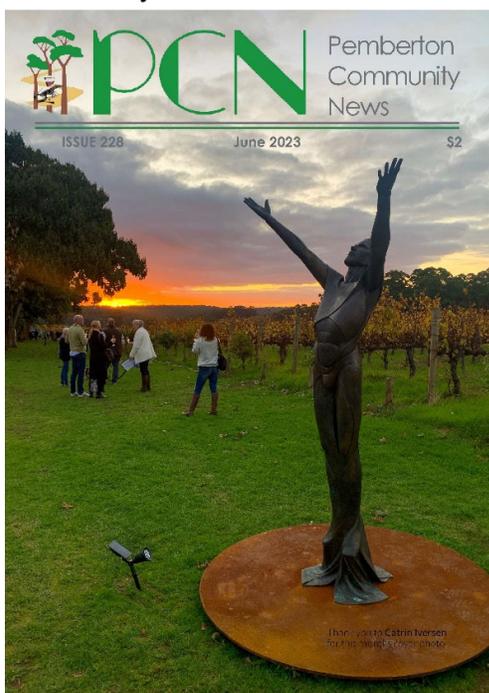
- Pemberton Hotel
- Pemberton Bakery
- Pemberton IGA
- Hidden River restaurant

Pemberton Community News (PCN) Advertising and promotion

The Pemberton Community News (PCN) was created after the retirement of the original local paper, the Pemberton Post and Rail and the Northcliffe/Pemberton paper.

From 2017-2019 the PCN was run independently, but since April 2019 – issue 181, the local paper has returned for the CRC to manage.

Now up to issue 228 in June 23, many improvements have been made to increase efficiency and provide a meaningful service to the Community and local businesses alike.



A spectacular PCN Cover photo – June 23

Creating a space for local business advertising and promotion has proven to be very well received by the local business community.

The PCN provides a “one-off” free business size colour Ad, to all new businesses in town and we encourage new business owners to include an article to introduce themselves and their services to the community. Also, free!

Standard advertising prices are similar to other community papers and have a 50% discount rate for CRC members.

PCN Pemberton Community News	
Advertising Rates 2023	
<small>Advertisers please note The position of the advert can be specified subject to agreement. There are procedures for local community organisations to advertise. Adverts are published at the discretion of the PCN editor and CRC manager. Specific enquiries for advertising from the PCN editor or CRC Manager on 0778 1745 or by email at pcn@pembertoncrc.org.au</small>	
Full Page 28 x 20 cm BW = \$110 COL = \$220 per month BW = \$920 COL = \$1800 per year	
1/2 page (Vertical) 28 x 10 cm 1/2 page (Horizontal) 14 x 20 cm BW = \$88 COL = \$176 per month BW = \$750 COL = \$1500 per year	
1/4 page 14 x 10 cm BW = \$66 COL = \$132 per month BW = \$550 COL = \$1000 per year	
1/8 page (BC size) 7 x 10 cm BW = \$33 COL = \$66 per month BW = \$250 COL = \$550 per year	
1/16 page (half BC size) 3.5 x 10 cm BW = \$15 COL = \$30 per month BW = \$120 COL = \$240 per year	
NB: 50% Discount on all Advertising rates for Pemberton CRC Members	
Pemberton Community Resource Centre <i>Your local connection</i>	

Advertising rates for the PCN – Jan 23

Development and employment support services

The CRC creates a range of opportunities to engage with local businesses and support development and employment in the local area.

We recommend that local businesses liaise with the Southern Forest employment hub in Manjimup and refer many people to this service who are enquiring about work in the region.

The other ways in which we support development is outlined throughout this report and includes:

- Small business week
- Referral relationships
- Training and workshops
- Resume writing
- Traineeships
 - School based
 - Collaborative
 - Regional traineeship program

Social Development Support

Referral services to social support

The PCRC maintains a list of local Community groups and support services that is regularly updated and checked for currency to support referrals for local community services. This includes handouts, brochures and contact details for a range of social services, at both State and local level.

We assist customers with online navigation of social support websites, including contact information and registration with a range of support organizations.

Emergency Relief Assistance

Emergency Relief Assistance was provided in collaboration with the Shire of Manjimup and working with 'Second bite' community group.

The local service providers meet regularly to provide updates, issues and discuss the needs and support services available in the local communities.

The Pemberton Community Exchange continues to allow members of the community to access donations out of work hours.

Community Information and support

Pemberton Community News (PCN)

The Pemberton Community News (PCN) is a vital link for the community to advertise events, support community groups and provide community connectedness.

The PCN provides community support through the free advertising of the following:

- Community Calendar
- Shire bulletin
- Community notices

Community group support is also provided by discount advertising for:

- Events
- AGM's
- Advertising

Mental health workshops

In November 2022 the CRC held two mental health focused workshops for the men and women of Pemberton.



Advertising for our Blokes night – Nov 22

Presented by "Tomorrow Man", these two workshops aimed at providing information on support services and began the conversation around mental health in the community.



Women gather to discuss mental health – Nov 22

The events were well received by all participants but was unfortunately a "one-off" event. It would be ideal to have regular gathering like these to begin the process of removing the stigmas surrounding mental health discussions and issues.

Pemberton Co-location Hub

In 2020 the finalization of the Pemberton co-location community hub was announced with funding and support through the Shire of Manjimup.

We have been successful in securing a Lotterywest grant for the fitout of the Co-location to the tune of \$236,207.

This application includes signage and kitchen fit out for the building as well as equipment upgrades and purchases for all 7 of the co-location stakeholders.

The co-location will comprise the re-housing of several vital community groups that will work collaboratively to provide valuable services to the community at one new location. These organizations include:

1. Pemberton CRC
2. Pemberton Visitor Centre
3. Pemberton Library
4. Pemberton Arts Group (PAG)
5. Heritage and History (Museum)
6. Pemberton RSL
7. Pemberton Chamber of Commerce (PCCI)

This has required monthly meetings of the stakeholders to design and agree of storage space, interior function, signage, landscaping, fit-out and funding opportunities.

The project is now due for completion in December 2023 with the library already in place to manage the premises.



The PVC Manager, checking out all the space at the new Community Hub – Jan 23

We look forward to upgrading our facilities and working with these organizations to provide improved services and facilities to the Pemberton Community as a whole.

Membership support for NFP organizations

With the requirements for the monitoring and update of memberships for NFP groups, we found a need to support several organization with Membership lists and email management.

This included the update and formatting of membership forms and providing these for customers as needed.

Several local organizations required assistance with Membership management including:

- PCCI
- PVC
- PSC

Grant writing services

Several NFP Community groups financially benefited from our services for Community grant applications to the Shire of Manjimup. The successful applicants included:

- Pemberton playgroup - \$2000 financial hardship
- Southerners Football club - \$2500 lighting upgrade
- Pemberton Sports Club - \$6000 Youth development Program
- Pemberton Sports Club - \$5000 NYE Fireworks
- Vic Conte Community Garden - \$1000 Financial hardship

This also included other successful Grants applications:

- Pemberton Sports Club - \$6000 for ride on Mower through FRRR Community Grants
- Pemberton Sports Club - \$5000 for Strategic Planning through the DLGSC Active Regional Communities Initiative Grants

We charge a minimal fee for grant writing services as we believe these not-for-profit organizations are usually lacking in volunteer administrative management and require assistance in this area.

Resume writing

At the PCRC, we help job seekers with resume writing and CV upgrades through our secretarial support services and one-on-one training.

We have a range of specialised templates to choose from to suit the needs of clients and assist them in formatting their work for longevity, and professional presentation.

Work Experience Week

Every year we work collaboratively with the Pemberton District High School to provide work experience for year 9 and 10 students.

This is an excellent opportunity for students to be involved with the day-to-day operations of the CRC and to discuss employment and traineeship opportunities for potential CRC candidates who show aptitude and interest in a customer service role.

Here at the Pemberton CRC we endeavour to bring out the best in our potential trainees to discover hidden talents, skills and interests they may already possess and build on this foundation.



Shield and helmet designs by Tahlia – June 23

We were so successful in providing a positive workplace experience for students, that one of the participants has undertaken a second school-based Traineeship with us for 2023 and we are very happy to have her with us.

School-based Trainees 22-23

Our work experience student from 2021, AJ Quinton (a year 9 student at Pemberton District High School) has undertaken a Cert II in Workplace Skills. This has been a great opportunity for us to work with the local school with excellent results.

We also have a year 11 student from Manjimup District High School, Verity Lee, currently enrolled in a Cert III in Business also working with us as a school-based Trainee.



Verity training at Reception with Pei-Chen – June 22

Verity is completing her training through the Manjimup TAFE and is keen to continue her studies with us, which is fantastic, as she has proven to be an excellent asset to the CRC team.

Traineeship 22-23

The trainee position for this financial year was finally filled in October 23 and we look forward to the opportunity this brings to provide excellent training and more support to the local community.

Community social events

Australia Day Free Breakfast



The CRC Volunteers cooking up a storm – Jan 23

The CRC Committee have always prided themselves on their awesome breakfast cooking skills and this year they did not disappoint!

The annual Shire event was held in Pemberton at the iconic Pemberton Swimming pool and it was a very successful event with over 100 people attending.



Over 100 attendees on Australia Day – Jan 23

Social development Initiatives

WOW – Weekend of Workshops

WOW Pemberton 2022 proved to be our most successful event yet, building on our efforts to develop and improve on this event from 2018 – 2022.

With an awesome lineup of 7 presenters for a range of workshops, we were off to an excellent start. Unfortunately, due to low booking numbers, 2 presenters had to cancel, but the remaining workshops were all well attended and very successful, including:

- Painting Faces with Tony Windberg (2 workshops)



Participants learn to “paint faces” with Tony – July 22

- Felted Slippers with Faye Llewellyn



Faye and group with their finished slippers – July 22

- Classic Kitchen with Ardal Nigg



Learning in the Kitchen with Ardal – July 22

- Italian Sausages with John Bendotti



Traditional Italian sausages with John – July 22

- Drama with Felicity Kingston



Participants get dramatic with Felicity – July 22

This year we created QR codes for feedback information which was well received and created a more efficient method of collating statistics for our records.

We learnt a lot ourselves this year about venues, planning and what the community prefers, which will assist us with continuous improvement of our events.

Learn in the Garden

As the Vic Conte Community Garden was a CRC supported initiative in its inception it has been returned to the CRC for Management after being community-run for many years.

As with many things, the strain on volunteers can become unmanageable and support systems are needed.

After a successful busy bee in the Garden in October 22, we needed to encourage participation in activities in the garden, hence the “learn in the garden” monthly workshop series was created.

Commencing in November 22 with “herbal basics, we have managed to maintain consistent monthly workshop even through the coldest winter for some time.



Learn in the garden promotion – June 23

As a one-year trial, we could say the “learn in the garden series of workshops has been a success concerning participant satisfaction and engagement. However, it did little to increase the interest in the upkeep of the Community Garden at large.

So, we have now adjusted our position to include a busy bee prior to all workshops, and

discount fees for VCCG members, with a small percentage of event fees going toward maintenance of the garden.



Participants at the popular “pond-making” workshop – Feb 23

Pemberton Yoga Collective

In 2020, four local ladies within the Shire of Manjimup commenced their Yoga teacher training certificate with Gwen Wenli.

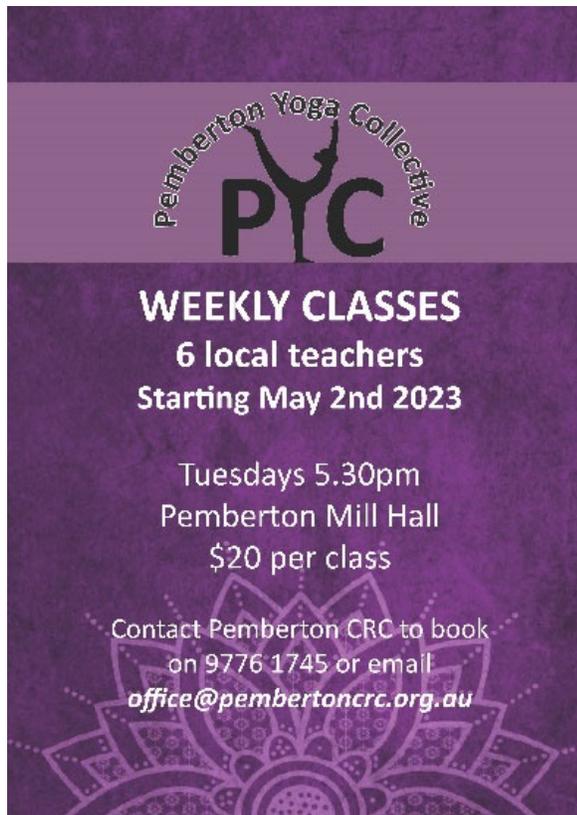
Unfortunately, with the advent of Covid, there were a range of disruptions to their training and completion of required teaching hours.



Local Yoga teachers complete their training – Nov 21

Finally, at the end of 2021 they completed their certification, but found it difficult to create the space, time and commitment required for regular classes.

With a strong push from the community to re-instate regular Yoga classes, the rush was on to find a way to create a sustainable model for local yoga teachers and students alike.



Pemberton Yoga Collective begins – May 23

In May 2023 we launched the Pemberton Yoga Collective, with 6 local yoga teachers on a roster system to provide one class per week for the Pemberton Community.

We have continued weekly classes with great success and little interruption.

Free Community Movies

With funding from the Shire of Manjimup, auspiced by the Pemberton Chamber of Commerce, we were able to provide the screening of 4 free movies for the community.

These movies rolled into the next financial year due to staff shortages.

Movies Included:

1. Once upon a time in the West – Fri 2nd June 23 ADULTS
2. Asterix & the Magic Potion – Fri 7th July 23 KIDS
3. War of the Buttons – Fri 4th Aug 23 KIDS
4. Blueback – Fri 1st Sept 23 FAMILY

The kids movie night included a dress-up option and games, prizes, raffles and food

and drink for purchase as a fundraising activity.



Advertising for Asterix & the Magic Potion – July 23

This year we attempted a range of movies to cater for a larger audience, however we found that once again, the kids movie “Asterix” was the most well attended.



With so many games and prizes, everyone is a winner at our free movie nights – July 23

Building Community Connections

Referral services to community organizations

The PCRC enjoys the opportunity to work collaboratively with a range of community organizations within the Region.

We have a long list of referral relationships for community organizations that are regularly checked and updated.

We are able to support these groups through:

- Direct referrals
- Advertising in the PCN
- Sponsorship
- Collaborative events
- Membership support
- Website addition

We hope to build on this list each year to be inclusive of all the Pemberton community organizations.

Community social events

In small country communities, the continuation of regular events is vitally important for connectedness and a sense of belonging for an aging population.

Regular Community Events

- Australia day community breakfast
- Anzac day ceremony
- Remembrance Day ceremony

Free Community Movie nights

With funding from the Shire of Manjimup, auspiced by the Pemberton Chamber ofCommerce, we were able to provide the screening of 4 free community.Movies:

- Once upon a time in the West – Fri 2nd June 23 ADULTS
- Asterix & the Magic Potion – Fri 7th July 23 KIDS
- War of the Buttons – Fri 4th Aug 23 KIDS
- Blueback – Fri 1st Sept 23 FAMILY

Superkids Superheroes Breakfast

This event has certainly been a positive step in building Community connections, not only in Pemberton, but in the surrounding district and nearby neighbours of Bridgetown.



ISSUE 222 November 2022 \$2



The Superkids Superheroes Say Farewell
The Final GoodBye TourZ - 2022

see more page 13

Thanks to the Superhero team for giving us permission to use their Facebook photos



Superheroes final ride through Pemberton – Oct 22

Unfortunately, this was the last year for the Superkids road show as they are finding the trips down South on scooters are not as financially viable as short metropolitan events to schools and the like.

We have really enjoyed our time with these Superheroes and wish them all the very best in their outstanding commitment to their cause.

See next page for the final farewell writeup in the November 22 PCN.

CRC Communique

ARTICLE BY GAYE VAN HAZENDONK
Photographs by Gaye Van Hazendonk



NOVEMBER 2022
Pemberton Community Resource Centre
Your local connection

A GREAT DAY IN THE GARDEN

Saturday 1st October saw a group of busy bees putting in some massive effort to clean and tidy up the Vic Conte Community Garden.

It was all hands on deck from 9am and what a lot of hands there were. Thanks to the legendary team who attended, the garden was transformed in no time.



We had some new people to town also show up and help out and it was great to meet such great people.

A huge thank you to Wespine for their generous grant funding that not only provided the archway sign, but provided us with shelving for the shed, a full 8.5kg gas bottle and a brand new BBQ.

The garden shed is much more user-friendly now and although I could provide before and after photos, they are tad frightening!



Everyone who attended had such a great time that it has inspired us here at the CRC to get more people into the garden.

We are holding a series of Workshops - **Learn in the Garden**, every 2nd Sunday from 2pm-4pm followed by the produce swap.

\$10 per person includes all materials and proceeds go towards purchases for the garden.

Something new each month.

Next Workshop is **Herbal Basics on 13th November**. Come along, learn some new skills, take home some produce and support the Community Garden.

The Vic Conte Community Garden
Pemberton
LEARN IN THE GARDEN
Monthly workshop series
2nd Sunday of each month
13th November
2.00PM - 4.00PM

HERBAL BASICS
Presented by Gaye O'Donnell

Learn how to use your kitchen herbs to make simple products for skin and health care. Go home with a hand made product.
\$10.00 PER PERSON
All materials included.

SUPERFUN AT THE SUPERKIDS BREAKFAST

There are not many incentives to get up and moving and cooking by 7am in the morning, but this great group of people is definitely one of them.

For their last official ride and visit to Pemberton, the Superkids, Supheros team were treated with another fantastic breakfast, this year at the fabulous camp kitchen facilities at the Pemberton Caravan Park.



Voted the "best breakfast on the ride" for two years running we were really proud and grateful for our team of volunteers who showed up with a smile and cooked and served breakfast for over 50 people. Thank you all so much.



A huge thanks also to the generosity of sponsors below who provided produce and funding for the breakfast and dinner for the riders and their crew.

- Pemberton Arts Group
- Shire of Manjimup
- Yield
- RAC Karri Valley
- Pemberton IGA
- Christine and Andrew Trappit

All our efforts were greatly appreciated by the Superheroes team and it was a great feeling to be able to support such a genuinely lovely group of people, fundraising for such a worthy cause.

Over the past 7 years this group of real life Superheroes have raised over \$4,00,000 towards Childhood cancer research.

For those still wishing to donate to the cause and for anyone wanting to know more about how to support this amazing group of people, check out there website.

<http://www.superkidssuperheroes.com.au>

From us here at the Pemberton CRC we wish you all the very best in your future endeavours.



Community training workshops

As outlined in previous pages, here at the Pemberton CRC we try to provide a range of opportunities throughout the year for community members to engage with others and learn a range of valuable skills in the process. Some of the regular workshops held throughout the year include:

- Weekly Yoga Classes at the Pemberton Yoga Collective
- Monthly Learn in the Garden Workshops at the VCCG.
- Mental health workshops for the men and women of Pemberton
- Small Business week and Small Business Sundowner
- WOW Pemberton – weekend of workshops

In addition to these structured workshops, we have ongoing support and training services for community members to assist with their needs through room hire, video conferencing and other bookings at the CRC.

This can include things such as:

- Online training for NFP organisations
- Online Food handling training
- Online banking training
- Group training in Epos software use
- Website maintenance training for NFP

Volunteer and NFP support

Membership support

Over the year, the PCRC has been collecting the membership forms for a range of NFP organizations to ensure this information is easily accessible to community members.

We encourage not only memberships, but promote AGM notices on social media, in the PCN and on notice boards around town.

Through articles and the editorial, we highlight the need for committee members and office bearers for community groups.

In small country communities, the continuation of regular events is vitally important for connectedness and a sense of belonging for an aging population.

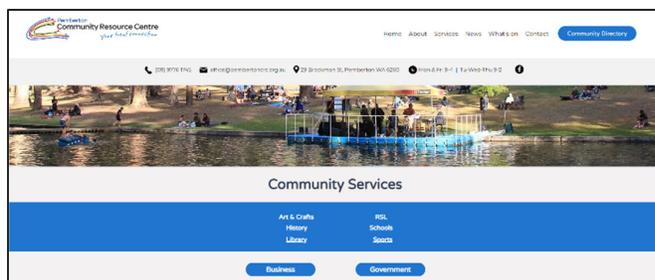
Communications strategies: website and social media

Many local community groups require assistance in navigating the many demands of social media and website maintenance. With committee members constantly changing, some Organizations require assistance and training in use of social media platforms.

At the PCRC, we assist in sharing and creating posts on FB for local events, news and queries from both businesses and community groups.

We have a community directory on our new website that include direct links to community group contacts and social media platforms.

- Pemberton Aged accommodation
- Pemberton Arts Group
- Pemberton Heritage & History
- Pemberton Public library
- Pemberton CWA
- Pemberton District high school
- St Joseph's Primary School
- Pemberton RSL
- Pemberton Cyclist Association (PCA)
- Pemberton sports club
- Pemberton Yoga Collective



The CRC website, Community Directory - June 23

Pemberton Community Garden Vic Conte Community Garden (VCCG)

The VCCG has been a collaboration with a variety of stakeholders and individuals in the community.

It has seen several different management options in its lifetime, finally settling back here at the PCRC.

The VCCG has given us an opportunity to provide the community with a valuable outdoor recreation resource for which we provide the following services:

- MOU with Uniting Church Pemberton
- Provision of Market Day equipment
- Garden Club equipment and presenters
- Support of financial members
- Support for Pemberton Food Gardeners group
- Community participation and place making
- Community BBQ for hire

Recently we have been required to employ a gardener, that somewhat defeats the purpose of a “Community Garden”. This was after several discussions with long-term volunteers at the garden.

Learn in the Garden

With the learn in the garden series of monthly workshops, are hoping to encourage membership, participation, and a sense of Community ownership in the garden.

The workshops presented range in activities from Gardening advice and activities to craft to discussions around sustainability and animal care.



Learning to make Christmas wreaths – Dec 22

We have found there to be an interest in this level of variation of events and it assists us in discovering what works best in our local community.



Learning a variety of Weaving techniques – April 23

Pemberton Community News (PCN)

We are lucky to have a supportive community, full of individuals and groups who purchase, advertise, and provide information for our monthly paper.

The PCN has continued with growing interest throughout the financial year and has worked hard to reduce printing costs and encourage advertising and community participation.

Community Contacts have incorporated this into the Community Calendar.

PCN Community Calendar – Aug 22

Services and Products

Standard services

Internet access and computer use

Fast internet speed and computers with a range of relevant software.

Printing and Photocopying

Quality photo and document prints to A1 size.

Support Services

Desktop publishing

Creation of posters, menus and business stationery.

IT Assistance

The Pemberton community knows it can rely on the CRC to help them with technological difficulties. We regularly have patrons approach us for assistance with:

- Mobile phone set up and use
- Understanding email and other online services
- Digital picture publishing
- How to use cloud computing
- Social media

Resume writing

Access Asia

Mandarin, Cantonese and German translation services.

Grant writing

Assistance for NFP community groups for grant applications and acquittal.

Equipment and room hire

Equipment hire

Includes a range of IT and audio equipment.

Room hire

The PCRC provided room hire facilities to a diverse group of stakeholders in the 2021-2022 financial year including:

Community groups

- Solitaire Club
- Pemberton Heritage and History Group
- Video conferencing for training

Government agencies

- Member of the Legislative Assembly
- Colocation Facility Committee
- Shire of Manjimup

Individual

- Hot office bookings
- Video conferencing

Businesses

- Forrest Personnel Employment Services
- Business advice sessions
- Small business workshops

Exam invigilation

The PCRC continued providing external examination spaces for various universities.

This year we had students from:

- Charles Stuart University
- Edith Cowan University
- Swan Online

Additional Services

A range of services are available including:

Scanning

This includes items from large page documents down to high resolution photos and/or slides.

Laminating

From ID card to wide format laminating.

Fax

Binding

CD/DVD burning

Sale items – USB's

Pemberton Number Plates

The only place to get them in town!

Price List

Pemberton CRC Price List
1st July 2022

Support services			
Desktop publishing	Per hour (design, resumes etc.)	\$40.00	\$30.00
IT assistance (In house)	Per hour (general IT queries)	\$40.00	\$30.00
Resume writing assistance	Per hour	\$40.00	\$30.00
Access Asia	Various		
Grant writing and other assistance	Various		
Equipment and room hire			
Equipment hire	Data Projector	\$30.00	\$15.00
All rates per day or overnight	Laptop	\$25.00	\$15.00
(\$100 cash bond required)	Portable PA System	\$20.00	\$10.00
	Speakers and mixing deck	\$50.00	\$25.00
	Whiteboard	\$10.00	\$5.00
Seminar (skype) room hire	Full Day	\$30.00	\$20.00
	Per hour	\$10.00	\$5.00
Computer room hire	Full Day	\$100.00	\$75.00
	Per hour	\$20.00	\$15.00
Other services			
Scanning (including email)	Per job	\$1.00 per page	\$1.00
Laminating	A4	\$1.50	\$2.00
	A3	\$2.00	\$4.00
	Over A3: per metre (0.80m wide)	\$12.00	\$10.00
Fax	Within Australia	\$1 pp \$2 min	\$0.5pp \$1 min
	International	\$2 pp 43 min	\$1pp \$2 min
Binding spiral	Any size	\$4.00	\$3.00
CD/DVD burning	Disc included	\$5.00 for CD	\$4.00
		5.50 for DVD	
USB	16G	\$8.00	\$6.00
USB	32G		
PEM number plates		\$260.00	\$250.00

Pemberton CRC Price List
1st July 2022

Service	Description	Price – Non-member	Price – Member
Internet access & Computer use			
Wi-Fi use	15 minutes	\$1.00	\$0.50
Wi-Fi use	30 minutes	\$2.50	\$1.25
Wi-Fi use	1 hour	\$5.00	\$2.50
Wi-Fi use	2 hours	\$7.00	\$4.00
Wi-Fi use	3hours	\$9.00	\$6.00
Wi-Fi use	1 day	\$12.00	\$8.00
Wi-Fi use	1 week	\$17.00	\$12.00
Unlimited access - Includes use of Wi-Fi for your additional devices.			
	per month	\$30.00	\$25.00
	3 months	\$50.00	\$40.00
	6 months	\$76.00	\$50.00
	12 months	\$100.00	\$85.00
	Family - 6 months	\$80.00	
	Family - 12 months	\$130.00	
Printing and photocopying			
Black and White Only	A4 single sided	\$0.50	\$0.25
	A4 double sided	\$0.50	\$0.25
	A3 single sided	\$0.80	\$0.40
	A3 double sided	\$0.80	\$0.40
Colour Printing	A4 single sided	\$0.80	\$0.40
	A4 double sided	\$1.00	\$0.50
	A3 single sided	\$1.00	\$0.50
	A3 double sided	\$2.00	\$1.00
Bulk printing	11-20 units	10%	
Bulk printing	21-50 units	15%	
Bulk printing	51-100 units	20%	
Bulk printing	101-250 units	25%	
Bulk printing	251-500 units	30%	
Bulk printing	501-750 units	35%	
Bulk printing	>750 units	40%	
Printing A1 - per metre	A1 BW	\$7.50	\$3.75
	A1 colour	\$15.00	\$7.50
Labels	A4 BW	\$2.00	\$1.50
	A4 colour	\$2.50	\$2.00
Sony Snap Lab	6x4 photo print	\$1.50	\$1.00
A4 thicker paper	250 gsm and over	Additional \$0.50 per sheet	
A3 thicker paper	250 gsm and over	Additional \$1.00 per sheet	
Use of Guillotine	Negotiate	\$1.00	

Supplementary Services

Business and Secretarial Services

The PCRC began provision of services for the Pemberton Sports Club in Aug 22 commencing with basic reception services. This soon expanded into a range of administrative support including:

- Business Services agreement
- Provision of once weekly front desk services - reception
- Website creation and maintenance
- IT assistance
- Grant writing
- Advertising in the PCN
- Monthly members newsletter
- Training staff and volunteers
- Creation of operations manual
- Digital document management
- Membership management
- Committee support
- Creation of venue booking calendar
- Update of all user bookings and other forms
- Maintenance schedule
- Asset register
- Policies and procedures
- Monthly reports to committee
- Collaborative event planning

Workshops & Training

The PCRC has provided skills and training workshops in both business and community services, as well as leisure activities and education.

We hope to increase our range of activities to suit the requirements and requests of the local community members and business owners.

We aim to create partnerships with business and community groups in providing skilled Administration staff through various traineeships options.

Membership

Prices and types

Type	Price p.a	Max # users	Free IT assist (Hr)
INDIVIDUAL	\$25.00	1	1
CONCESSION	\$15.00	1	1
STUDENTS (6-15 yrs old)	\$10.00	1	1
FAMILY	\$50.00	4	2
SMALL BUSINESS (less than 3 employees)	\$60.00	2	2
CORPORATE (3 or more employees)	\$120.00	3	3
NOT-FOR-PROFIT GROUPS	\$35.00	2	2

Benefits

Becoming a Member of the Pemberton CRC provides many benefits.

As seen on our price list, PCRC Members are provided with a range of excellent discounts across all our services.

In addition to this we provide some allocated time for free IT assistance for members as indicated in the table above.

Membership also provides a 50% discount on advertising rates for the PCN that has seen an increase in our small business and corporate memberships.

At the end of the 22-23 Financial year we had 110 paid members, which included:

- 47 individual memberships
- 33 concession memberships
- 3 student memberships
- 3 Family memberships
- 17 Business/corporate memberships
- 7 Community/NFP Memberships

Our Team

Management Committee

The backbone of the Organization!

Rob Baker

Chair

Elected Nov 22
Committee member since 2018

Bek Lothian

Vice-Chair

Elected Nov 22
Committee member since 2020

Amanda Keough

Secretary

Elected Feb 22
Committee member since 2022

Kelly Cabassi

Treasurer

Elected Nov 21
Committee member since 2021

Jim (Albert) Craigie

Committee Member

Elected Nov 22
Committee member since 2015

Paul Nolan

Committee Member

Elected Nov 22
Committee member since 2015

Cathy Osbourne

Committee Member

Elected Nov 21
Committee member since 2021

Sondra Reader-Bryant

Committee Member

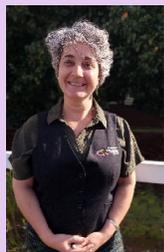
Elected Nov 22
Committee member since 2012



The CRC Committee, Staff and Volunteers enjoying their annual Christmas party – Dec 22

Staff Team

What an outstanding CRC team!



Gaye Van Hazendonk

Manager

Commenced April 21

Qualifications inc:

BSC, AD Dip Nat, Herb Med, Cert IV Business, Cert IV TAE, inc alternative therapies and yoga

With extensive experience in Business Administration and Training, Gaye is very comfortable in this Team Management role.

The focus on creating procedures and providing training has been greatly beneficial to the team.

Her passion and enthusiasm for Networking and Community engagement, provides endless opportunities for collaboration.



Pei-Chen Ho

Office Administration

Commenced Dec 2016

Cert IV Accounting and Book-keeping

Current – independent study

Our longest serving employee, Pei-Chen is reliable, helpful, capable and a joy to work with.

Ever enthusiastic and supportive, no task is too challenging for this legendary staff member. Pei-Chen has become a corner-stone of exemplary service that lifts the bar for all other staff to aspire too.

Pei-Chen has experience in the tourism industry, customer service, finance, events management, administration, and marketing.



Amelia-Jane Quinton

School based Trainee

Commenced April 22

Certificate II Workplace Skills

Completed Nov 22

First attending the PCRC as a work experience student in 2021, AJ returned to complete a Cert II in Workplace skills from PDHS.

It has been great to see AJ develop in the workplace, and gain confidence in her abilities.

AJ has proven to be reliable, conscientious, and helpful in the workplace and successfully completed her Cert II studies and traineeship with us in November 22.



Verity Lee

School based Trainee

Commenced May 22

Cert III Business

Current

Only recently joining the CRC team, we are very lucky to have Verity commence a Cert III in Business with us.

Already experienced in retail and customer service roles, Verity brings many skills with her to this new position.

Over the year Verity has exceeded all expectations in her focus in the workplace and efficient completion of tasks.

We never have to question what has been left unattended, as Verity seems to be able to manage it all!



Vivian Cheung

Trainee 21-22

Commenced November 22

Cert III Business

Current

As if we were not lucky enough with a fantastic team, Vivian came along in November 22 to complete the set.

With her “can do” attitude, Vivian proved to be an immediate asset to the team. Capable and efficient, Vivian completed her theoretical training in record time.

We cannot wait to see what Vivian has in store for her future as the sky is the limit with this talented individual.

Our Supporters

Government

Department of Primary Industries and Regional Development

Services Australia

Grant Funding Bodies

Department of Primary Industries and Regional Development (DPIRD)

- Pemberton CRC Support Grant 2023 for the CRC to self-manage.
- Videoconferencing service grant 22-24
- Traineeship funding 21-22
- Traineeship funding 22-23

Shire of Manjimup

- Community Movie Nights – auspiced by PCCI
- WOW Pemberton 22
- Small Business week 23

Lotterywest

- Pemberton Community Hub – Balang Maya Fitout Grant

Due to the highly competitive nature of grant funding in the current climate, we were unsuccessful in a range of grants for the CRC this year.

We are grateful for the ongoing support from our Funding bodies, without whom we would be unable to continue in provision of services.

Community Partners

Uniting Church of Pemberton

Vic Conte Community Garden

Country Women's Association

Seventh Day Adventist Church - Manjimup

Shire of Manjimup

Pemberton Art's Group (PAG)

Pemberton Mill Hall

Pemberton Sports Club

Pemberton Cycling Association

St Joseph's School

Pemberton District High School

Pemberton Heritage & History group

Corporate Sponsors

Pemberton Chamber of Commerce (PCCI)

Jane Kelsbie – Member for Warren Blackwood

Shire of Manjimup

Small Business Centre - Southwest

Southwest Development Commission

Pemberton Visitor Centre

Baptistcare

Special Thanks

PCRC Management Committee

PCRC Employees

PCRC Members & Volunteers

VCCG Members & Volunteers

Local businesses

The Pemberton Community

Pemberton Sports Club Committee

A special mention to all the Volunteers, especially those working in essential services within the Community.

Without volunteers in support roles and committees, many organizations and the community cannot function efficiently.

It is vital to support volunteers and NFP groups due to the high level of burn-out and lack of replacements for these roles.

Supporting volunteer organization through Administration support and training services provides improved outcomes for all involved.

The PCRC provides administration support services such as:

- Creation of procedures and training
- Streamlining admin tasks
- Updating technology to improve efficiency.
- Grant writing and acquittal

Treasurer's Report

Kelly Cabassi - Treasurer

This was an extremely difficult year financially for the CRC to navigate, mostly due to the unpaid responsibility of managing a \$236,000 lottery west grant on behalf of the Pemberton Community Hub.

This has been reflected in higher costs of wages and decreased capacity to maintain business and secretarial services, which decreased by over half on the 2022 year.

It is disappointing to see our staff work so hard for the local community, but the return does not reflect this hard work. For example, our CRC staff support a range of not-for-profit, volunteer organizations within the community, which is not a well-funded area.

Government trainee income reflects a \$30,000 decrease in this financial year however it was more a timing issue as trainee payments were received in the 2022 year and wages paid in the 2023 year.

We have received over \$7,500 in sponsorship and donations from our generous community. This has been used to run events, workshops and to promote Pemberton and the goods and services it has to offer.

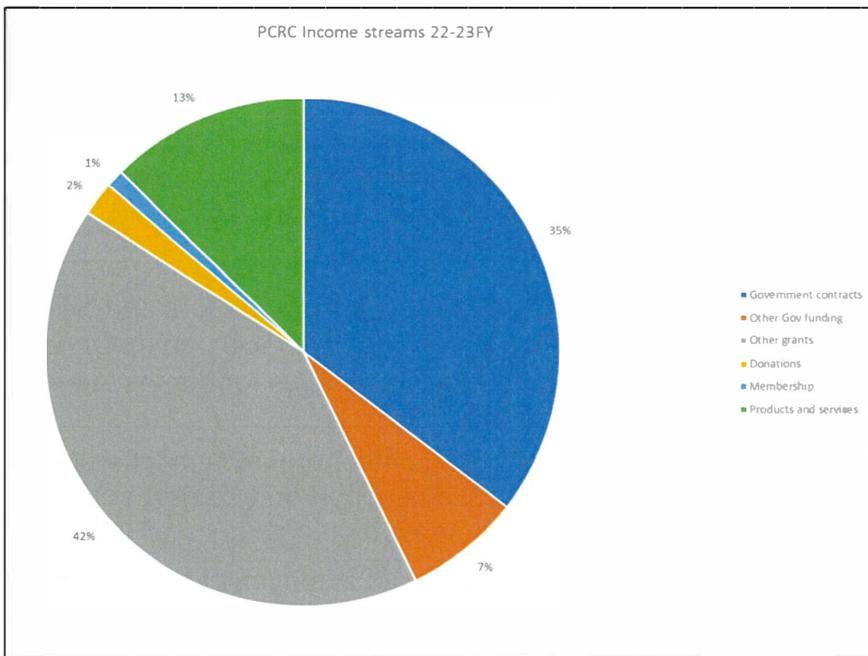
Expenses that need noting would be equipment hire – this is the new printer that is now leased rather than purchased outright. Insurance costs have increase due to the new colocation assets and equipment being insured over 2 locations. The Member discounts allowed has been created by our new accountants to reflect the correct number of discounts given to members.

Although the figures are not that positive, It needs to be noted that the CRC comes from a culture where customers expect free or minimal fees, it is difficulty to implement fee for service that covers the ever increasing costs of wages, utilities and consumables. All CRC's have the same issue and needing to find a sustainable revenue stream, especially in small regional communities is a challenge.

We are confident, however, that once we have moved and settled into the new community hub, there may be new possibilities for other income streams that can support our CRC into a more secure financial position.

Thank you

Kelly Cabassi
Treasurer



PEMBERTON COMMUNITY RESOURCE CENTRE INC
MINUTES OF THE ANNUAL GENERAL MEETING
Held on Friday 15 December 2023 at 5.30pm
At the Pemberton Sports Club Bowls Room



The Vice Chairperson welcomed the attendees and called for any apologies

PRESENT See attached attendance sheet

APOLOGIES Sondra Reader-Bryant

MATTERS OF MATERIAL PERSONAL INTEREST (CONFLICT OF INTEREST) DISCLOSURE Nothing to declare

CONFIRMATION OF 2022 AGM MINUTES:

Resolution: The minutes of the meeting held on Friday 9 December 2022 were confirmed as a true record of proceedings.

Proposed Kelly Cabassi

Seconded Jim Craigie

CARRIED

BUSINESS ARISING Nil

CHAIRPERSON'S REPORT:

Vice Chairperson read out the attached report.

Resolution: That the report be received.

Proposed Amanda Keough

Seconded Anna Czerkasow

CARRIED

MANAGERS REPORT:

Resolution: That the Manager's report as tabled be received.

Proposed Rose Craigie

Seconded Cathy Osborne

CARRIED

TREASURER'S REPORT

Resolution: That the Financial Statement as tabled be adopted.

Proposed Graeme Dearle

Seconded Jim Craigie

CARRIED

AUDITOR'S REPORT

Resolution: That the Audit Report as tabled be adopted.

Proposed Kelly Cabassi

Seconded Paul Nolan

CARRIED

ELECTION OF OFFICERS AND COMMITTEE

All positions were declared vacant

Chairperson	John Sebire nominated by Kelly Cabassi seconded by Paul Nolan
Vice Chairperson	Amanda Keough nominated by Rose Craigie seconded by Anna Czerkasow
Secretary	Rebekah Lothian nominated by Amanda Keough seconded by Jeanette Evill
Treasurer	Kelly Cabassi nominated by Ros Piper seconded by Cathy Osborne
Committee	Cathy Osborne nominated by Bek Lothian seconded by Anna Czerkasow Rose Craigie nominated by Bek Lothian seconded by Anna Czerkasow Chuen Seet nominated by Bek Lothian seconded by Kelly Cabassi Julie Seet nominated by Bek Lothian seconded by Amanda Keough

As there was no further business the meeting closed at 6.37 pm

Chair

Secretary

Date

PEMBERTON COMMUNITY RESOURCE CENTRE INC.					
MANAGEMENT COMMITTEE - AS OF DECEMBER 15th 2023					
	Position	Elected	Retirement	CONTACT PHONE	Contact email
John Sebire	Chairperson	Dec 23	Dec 25	0428 446 006	johnsebire@westnet.com.au
Amanda Keough	Vice Chair	Dec 23	Dec 25	0439 977 248	akeough@westnet.com.au
Rebekah Lee Lothian	Secretary	Dec 23	Dec 25	0419 902 103	bek.lothian@gmail.com
Kelly Anne Cabassi	Treasurer	Dec 23	Dec 25	042 7761 452	Kellyc1968@hotmail.com
Paul Robert Nolan	Committee Member	Nov 22	Nov 24	0414 581 911	nolanp7@hotmail.com
Jim Craigie	Committee Member	Nov 22	Nov 24	9776-0124	threeboys123@hotmail.com
Sondra Reader-Grant	Committee Member	Nov 22	Nov 24	0417 992 539 9776-0022	sondra.reader@hotmail.com.au
Cathy Osbourne	Committee Member	Dec 23	Dec 25	0447 314 752	osbornecathy@y7mail.com
Rosemary Craigie	Committee Member	Dec 23	Dec 25	9776-0124	threeboys123@hotmail.com
Julie Seet	Committee Member	Dec 23	Dec 25	0403 195 017	cjseet@live.com
Chuen Seet	Committee Member	Dec 23	Dec 25	0439 516 320	chuenseet@hotmail.com
Gaye Van Hazendonk	Manager	-	-	0422 877 206 9776 1745	manager@pembertoncrc.org.au

Audit - Not For Profit Associations

Pemberton Community Resource Centre Inc.
For the year ended 30 June 2023

Contents

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Statement of Income and Expenditure

Pemberton Community Resource Centre Inc.

For the year ended 30 June 2023

	2023	2022
Income		
Business & Secretarial Services	14,056	30,881
EXAM supervision	229	458
Membership Subscriptions	3,469	3,328
Department of Human Resources Funding	8,640	8,573
Interest Income	1,528	54
Operational Grants DPIRD	100,901	98,129
Other Small Grants	10,000	9,605
Government Incentives - Traineeships	17,763	47,909
Sponsorship	4,523	423
Fundraising & Donations	2,159	554
PCN Services & Printing/Photocopying	23,144	24,059
Community Garden Income	142	170
Workshop / Course Fees	8,618	7,266
Other Income	1,545	1,965
Co-location Lottery west Grant	115,879	-
Income from Subcontracting	315	-
School Based Incentives - Traineeships	4,938	-
Yoga Collective income	1,200	-
Total Income	319,048	233,372
Gross Surplus	319,048	233,372
Expenditure		
Staff Amenities	1,164	1,690
Internet	334	589
Laminator/Printer/Copier Expenses	3,295	5,982
Community events	1,448	2,280
Accounting & Audit Fees	4,055	4,632
Advertising	225	761
Bank Fees & Charges	20	174
Depreciation	7,338	5,536
Assets < \$500	1,510	3,389
Electricity & Gas	1,750	2,450
Insurance	5,036	3,775
Number Plate Expense	1,435	1,025
Freight & Postage	823	1,385
Stationery.	1,753	3,352
Repairs and Maintenance	169	620
Sundry	1,806	1,214
Cleaning	3,972	3,728
Equipment hire	3,341	257

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2023	2022
Travel	20	220
Superannuation	15,891	15,165
Telephone Expenses	878	386
Training Expenses	5,848	1,581
Workshop/Conference Expenses	13,267	10,577
Wages & Salaries	156,051	155,393
Community Garden Expenses	1,813	1,231
Dues & Subscriptions	9,765	6,279
Donations - Expense	691	76
Consultancy	423	4,063
Square Charges	202	210
Employee Leave Adjustments	6,402	8,098
Co-location	54,952	-
Fundraising Events	90	-
PCN Expense	241	-
YOGA Expense	720	-
Member Discounts Allowed	3,103	-
Total Expenditure	309,832	246,117
Current Year Surplus/ (Deficit)	9,216	(12,746)

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Financial Position

Pemberton Community Resource Centre Inc.

As at 30 June 2023

	NOTES	30 JUN 2023	30 JUN 2022
Assets			
Current Assets			
Cash & Cash Equivalents	3	94,325	113,241
Trade and Other Receivables	4	11,170	750
Other Current Assets	5	-	743
Total Current Assets		105,495	114,734
Non-Current Assets			
Property, Plant and Equipment	6	66,186	10,900
Total Non-Current Assets		66,186	10,900
Total Assets		171,680	125,635
Liabilities			
Current Liabilities			
Payables	7	20,933	14,496
Other Provisions	8	87,173	52,131
Total Current Liabilities		108,106	66,628
Total Liabilities		108,106	66,628
Net Assets		63,575	59,007
Member's Funds			
Retained Earnings	9	66,242	57,026
Capital Reserves		(2,667)	1,981
Total Member's Funds		63,575	59,007

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Changes in Equity

Pemberton Community Resource Centre Inc.

For the year ended 30 June 2023

	2023	2022
Equity		
Opening Balance	59,007	69,771
Increases		
Surplus for the Period	9,216	(12,746)
Other Increases	(4,648)	1,981
Total Increases	4,568	(10,765)
Total Equity	63,575	59,007

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Pemberton Community Resource Centre Inc. For the year ended 30 June 2023

1. Statement of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out either in the respective notes or below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

In the management committees' opinion, the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements.

These are special purpose financial statements that have been prepared for the purposes of complying with the Western Australian legislation the Associations Incorporation Act 2015 and associated regulations. The management committee have determined that the accounting policies adopted are appropriate to meet the needs of the members of Pemberton Community Resource Centre Inc.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101 'Presentation of Financial Statements', AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for profit oriented entities.

Historical cost convention

The financial statements have been prepared under the historical cost convention, except for, where applicable, the revaluation of financial assets and liabilities at fair value through profit or loss, financial assets at fair value through other comprehensive income, investment properties, certain classes of property, plant and equipment and derivative financial instruments.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held on call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Receivables

Trade receivables and other receivables, including distributions receivable, are recognised at the nominal transaction value without taking into account the time value of money. If required a provision for doubtful debt has been created.

Inventories

Inventories are carried at the lower of cost or net realisable value. Cost is based on the first-in, first out method and includes expenditure incurred in acquiring the inventories and bringing them to the existing condition and location.

Property, Plant and Equipment

Property, plant and equipment is initially recorded at the cost of acquisition or fair value less, if applicable, any accumulated depreciation and impairment losses. Plant and equipment that has been contributed at no cost, or for nominal cost, is valued and recognised at the fair value of the asset at the date it is acquired. The plant and equipment is reviewed annually by directors to ensure that the carrying amount is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the utilisation of the assets and the subsequent disposal. The expected net cash flows have been discounted to their present values in estimating recoverable amounts.

Freehold land and buildings are measured at their fair value, based on periodic, but at least triennial, valuations by independent external valuers, less subsequent depreciation for buildings.

Increases in the carrying amount of land and buildings arising on revaluation are credited in equity to a revaluation surplus. Decreases against previous increases of the same asset are charged against fair value reserves in equity. All other decreases are charged to profit or loss.

Any accumulated depreciation at the date of revaluation is offset against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Intangibles

Goodwill is recognised as the excess of the purchase price for a business acquired over the fair value of the net assets at the date of acquisition. Goodwill is assessed for impairment annually and is carried at cost less accumulated impairment losses.

Financial Assets

Investments held are originally recognised at cost, which includes transaction costs. They are subsequently measured at fair value which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Goods and Services Tax

Transactions are recognised net of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

Payables

Trade and other payables represent the liabilities for goods and services received by the association that remain unpaid at . Trade payables are recognised at their transaction price. They are subject to normal credit terms and do not bear interest.

Employee Benefits

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related costs.

Other Provisions

Provisions are recognised when the trust has a legal or constructive obligation resulting from past events, for which it is probable that there will be an outflow of economic benefits and that outflow can be reliably measured. Provisions are measured using the best estimate available of the amounts required to settle the obligation at the end of the reporting period.

Revenue Recognition

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Revenue from the rendering of services is recognised upon the delivery of the services to customers.

Revenue from commissions is recognised upon delivery of services to customers.

Revenue from interest is recognised using the effective interest rate method.
Revenue from dividends is recognised when the entity has a right to receive the dividend.

All revenue is stated net of the amount of goods and services tax (GST).

Leases

Finance leases are leases of fixed assets where substantially all of the risks and benefits incidental to the ownership of the asset are transferred to the entity, but the legal ownership is not transferred to the entity.

Finance leases are capitalised by recording an asset and a corresponding liability at the lower of the amounts equal to the fair value of the leased asset, or the minimum lease payments measured at present value including any residual values.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Operating lease payments are charged in the profit and loss on a straight-line basis over the term of the lease.

Lease incentives are deferred and amortised over the period of the lease.

Profits and losses on sale and leaseback transactions are recognised in the reporting period in which they occur.

2. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

Employee benefits provision

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

	2023	2022
3. Cash & Cash Equivalents		
Bank Accounts		
Pemberton CRC Bank Account	6,338	17,292
Business Telenet Saver	87,090	94,377
Debit Card	683	817
Australia Post Load&Go Card	15	15
Square Other Payment Clearing	(42)	-
Total Bank Accounts	94,085	112,501
Other Cash Items		
Cash Drawer	100	100
Cash Float - Markets	140	240

Petty Cash	-	400
Total Other Cash Items	240	740
Total Cash & Cash Equivalents	94,325	113,241
	2023	2022

4. Receivables

Current		
Trade Debtors	5,102	750
GST	5,931	(3,952)
GST Adjustment Account	137	-
Total Current	11,170	(3,202)
Total Receivables	11,170	(3,202)
	2023	2022

5. Other Current Assets

Prepayments	-	615
Square Balance	-	128
Total Other Current Assets	-	743
	2023	2022

6. Property Plant and Equipment

Land and Buildings at cost

Leasehold Improvements

Leasehold improvements at cost	22,793	22,793
Accumulated amortisation of leasehold improvements	(22,302)	(21,488)
Total Leasehold Improvements	491	1,305

Total Land and Buildings at cost	491	1,305
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Plant and Equipment

Office and Computing Equipment

Office & Computing Equipment	19,724	20,022
Less Accum Depn on Office & Computer Equipment	(16,915)	(14,302)
Total Office and Computing Equipment	2,809	5,720

Garden Tools & Equipment

Garden Tools & Equipment	3,590	1,450
Less Accum Depn on Garden Tools & Equipment	(1,473)	(1,185)
Total Garden Tools & Equipment	2,117	265

Furnishings and Fittings

Furnishings & Fittings	21,406	21,855
Less Accum Depn on Furniture & Fittings	(18,932)	(18,245)
Total Furnishings and Fittings	2,474	3,610

Co-Location - Plant and equipment

Co-Location - Plant & Equipment	60,927	-
Less Accumulated Depreciation	(2,633)	-
Total Co-Location - Plant and equipment	58,294	-
Total Plant and Equipment	65,695	9,595
Total Property Plant and Equipment	66,186	10,900
	2023	2022

7. Payables

Current		
Accrued Wages Liability	5,785	2,615
PAYG Payable	7,395	6,303
Superannuation payable	3,984	-
Trade Creditors	3,769	1,626
Total Current	20,933	10,545
Total Payables	20,933	10,545
	2023	2022

8. Other Provisions

Deferred Income		
Lotterywest Unspent Grant	2,225	-
Grants for Trainees	59,457	542
Grant Income Liability	-	32,500
Total Deferred Income	61,681	33,042
Provision of Employee Entitlements		
Provision for Employee Entitlements	17,170	19,089
Provision for Employee Entitlements - LSL	8,321	-
Total Provision of Employee Entitlements	25,492	19,089
Total Other Provisions	87,173	52,131
	2023	2022

9. Retained Earnings

Current Year Earnings	9,216	(12,746)
Prior Year Adjustment	(2,667)	1,981
Retained Earnings	57,026	69,771
Total Retained Earnings	63,575	59,007

Depreciation Schedule

Pemberton Community Resource Centre Inc. For the year ended 30 June 2023

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSED	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
Co-Location Plant & Equipment									
Stainless Benches	23 Sept 2022	1,485.89	-	1,485.89		-	15.00%	171.59	1,314.30
MHW Integration - Hardware & Installation	24 Oct 2022	9,359.50	-	9,359.50		-	20.00%	1,282.12	8,077.38
IT Solutions	23 Jan 2023	960.00	-	960.00		-	20.00%	83.64	876.36
Remarkable & Accessories	1 May 2023	933.11	-	933.11		-	30.00%	46.78	886.33
Storage Cabinet (2 Door)	1 May 2023	262.73	-	262.73		-	20.00%	8.78	253.95
Barcode Scanner	4 May 2023	188.14	-	188.14		-	20.00%	5.98	182.16
Key Safe	4 May 2023	163.64	-	163.64		-	15.00%	3.90	159.74
Lifetime Stackable Trolley	4 May 2023	294.50	-	294.50		-	20.00%	9.36	285.14
Russell Hobbs Urn	4 May 2023	150.00	-	150.00		-	20.00%	4.77	145.23
A3 Pouch Laminator	9 May 2023	1,133.64	-	1,133.64		-	20.00%	32.92	1,100.72
Blok Screen	9 May 2023	489.09	-	489.09		-	20.00%	14.20	474.89
Cafe Top Redblock	9 May 2023	213.64	-	213.64		-	20.00%	6.20	207.44
Custshop Shop Fittings	9 May 2023	859.09	-	859.09		-	15.00%	18.71	840.38
Fellowes Shredder	9 May 2023	2,599.09	-	2,599.09		-	20.00%	75.48	2,523.61
GBC Multi Binder	9 May 2023	2,286.36	-	2,286.36		-	20.00%	66.40	2,219.96
Ideal 1058 Guillotine	9 May 2023	1,180.91	-	1,180.91		-	20.00%	34.29	1,146.62
Kensington Solemate Footrest	9 May 2023	133.64	-	133.64		-	20.00%	3.88	129.76
Long Span Shelving	9 May 2023	400.00	-	400.00		-	10.00%	5.81	394.19
Long Span Shelving	9 May 2023	440.91	-	440.91		-	10.00%	6.40	434.51
Operator Chair	9 May 2023	1,336.36	-	1,336.36		-	15.00%	29.11	1,307.25
Quantum Cafe Base	9 May 2023	326.36	-	326.36		-	25.00%	11.85	314.51
Sharp Flip Table	9 May 2023	2,287.27	-	2,287.27		-	15.00%	49.82	2,237.45
Tabb Bar Stool	9 May 2023	270.00	-	270.00		-	20.00%	7.84	262.16

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Depreciation Schedule

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSED	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
Visitor Chair	9 May 2023	6,527.27	-	6,527.27	-	-	15.00%	142.17	6,385.10
Epson Sure Color P6070 Incl Installation	24 May 2023	6,218.18	-	6,218.18	-	-	20.00%	129.47	6,088.71
Apple ipad 9th Generation	30 May 2023	511.04	-	511.04	-	-	30.00%	13.44	497.60
Apple Macbook Air	30 May 2023	1,726.36	-	1,726.36	-	-	30.00%	45.41	1,680.95
Brateck Tablet Kiosk Stand	30 May 2023	80.00	-	80.00	-	-	30.00%	2.10	77.90
Desk Mount for Monitor	30 May 2023	576.00	-	576.00	-	-	15.00%	7.57	568.43
Fortinet Fortigate Hardware	30 May 2023	4,500.71	-	4,500.71	-	-	20.00%	78.92	4,421.79
Kyocera Laser Colour Printer	30 May 2023	1,779.00	-	1,779.00	-	-	20.00%	31.19	1,747.81
Lenovo Think Centre Computer	30 May 2023	10,638.00	-	10,638.00	-	-	20.00%	186.53	10,451.47
Logitech Keyboard & Mouse	30 May 2023	354.00	-	354.00	-	-	30.00%	9.31	344.69
Ubiquiti Unifi Compact	30 May 2023	262.73	-	262.73	-	-	30.00%	6.91	255.82
Total Co-Location Plant & Equipment		60,927.16	-	60,927.16	-	-		2,632.85	58,294.31
Furnishings and Fittings at cost									
Fujitsu Airconditioner (Comp room)	17 Jan 2009	4,375.00	-	-	-	-	20.00%	-	-
Community Notice Board	9 May 2009	1,935.00	-	-	-	-	14.00%	-	-
Carpets & Blinds	18 Nov 2009	6,745.00	-	-	-	-	10.00%	-	-
Wooden Desks x 3	1 July 2010	878.00	-	-	-	-	20.00%	-	-
Kelvinator Airconditioner (Zoom Room)	15 July 2010	1,286.00	-	-	-	-	10.00%	-	-
Mitsubishi Airconditioner (Front Entrance)	15 July 2010	2,015.00	-	-	-	-	10.00%	-	-
Rinnai Airconditioner (Manager's Office)	31 Jan 2020	1,445.00	1,096.00	-	-	-	10.00%	144.50	951.50
Reception Desk (Jarrah)	15 Apr 2021	2,727.00	2,068.00	-	-	-	20.00%	545.40	1,522.60
Total Furnishings and Fittings at cost		21,406.00	3,164.00	-	-	-		689.90	2,474.10
Garden Tools & Equipment at cost									
Garden Shed	30 June 2009	550.00	-	-	-	-	10.00%	-	-
Bike Rack - Expo 4506-G	17 June 2015	900.00	265.00	-	-	-	10.00%	90.00	175.00
Sign with Frame for Garden	29 July 2022	2,140.00	-	2,140.00	-	-	10.00%	197.58	1,942.42
Total Garden Tools & Equipment at cost		3,590.00	265.00	2,140.00	-	-		287.58	2,117.42

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Depreciation Schedule

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSED	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
Office and Computing Equipment at cost									
LCD TV SAMSUNG 42" for video conferencing equipment	7 Dec 2010	726.00	-	-	-	-	33.33%	-	-
PC tower Thermaltake AMD with DVD Burner/Windows 7 Home Premium (Front Office)	11 Jan 2011	1,033.00	-	-	-	-	33.33%	-	-
PC tower Thermaltake AMD with DVD Burner/Windows 7 Home Premium (Front Office)	11 Jan 2011	1,033.00	-	-	-	-	33.33%	-	-
iMac 21/5 inch	19 Feb 2013	1,311.00	-	-	-	-	33.33%	-	-
Projector Epson EB-955W	13 Aug 2014	875.00	-	-	-	-	20.00%	-	-
Fuji Xerox - Docucentre-V C2275-3	2 June 2015	4,700.00	-	-	-	-	20.00%	-	-
Ipad Air 2 wi-fi 16gb gold-au with Ipad Air	23 June 2015	653.00	-	-	-	-	25.00%	-	-
Ipad Air 2 wi-fi 16gb gold-au with Ipad Air	23 June 2015	653.00	-	-	-	-	25.00%	-	-
Roll Laminator	2 Nov 2020	1,100.00	495.00	-	-	-	33.33%	366.63	128.37
PLE Focus Business Computer Desktop	16 Apr 2021	1,416.00	852.00	-	-	-	33.33%	471.95	380.05
PLE Focus Business Desktop Computer	16 Apr 2021	1,416.00	852.00	-	-	-	33.33%	471.95	380.05
PLE Focus Business Desktop Computer	16 Apr 2021	1,416.00	852.00	-	-	-	33.33%	471.95	380.05
Square - stand POS Kit	12 Aug 2021	817.00	547.00	-	-	-	33.33%	272.31	274.69
Refurbished Toshiba Laptop with bag	1 Sept 2021	1,367.00	916.00	-	-	-	33.33%	455.62	460.38
JBL IRX 112BT 12" Powered Speaker with BT	30 June 2022	604.00	604.00	-	-	-	33.33%	201.31	402.69
JBL IRX 112BT 12" Powered Speaker with BT	30 June 2022	604.00	604.00	-	-	-	33.33%	201.31	402.69
Total Office and Computing Equipment at cost		19,724.00	5,722.00	-	-	-		2,913.03	2,808.97
Property Improvements at cost									
Gazebo Development	1 July 2010	4,244.00	-	-	-	-	10.00%	-	-
Reception Improvements	7 Dec 2010	1,275.00	28.00	-	-	-	10.00%	28.00	-
Reception Desk (Jarrah Freeform)	2 Feb 2011	988.00	31.00	-	-	-	10.00%	31.00	-
Painting (Internal & External Walls)	30 Mar 2011	5,000.00	-	-	-	-	20.00%	-	-
Equipment Room & Mens Toilet	19 Apr 2011	5,090.00	205.00	-	-	-	10.00%	205.00	-
Carpet & Preparation for Equipment Room	24 May 2011	562.00	26.00	-	-	-	10.00%	26.00	-
Timber for Fence	2 Nov 2011	785.00	56.00	-	-	-	10.00%	56.00	-

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Depreciation Schedule

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSED	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
Timber for Fence	17 Nov 2011	668.00	49.00	-	-	-	10.00%	49.00	-
Replace Gutters & Downpipes	4 Feb 2014	2,727.00	494.00	-	-	-	10.00%	272.70	221.30
Kitchen Kit	5 May 2015	1,454.00	415.00	-	-	-	10.00%	145.40	269.60
Total Property Improvements at cost		22,793.00	1,304.00	-	-	-		813.10	490.90
Total		128,440.16	10,455.00	63,067.16	-	-		7,336.46	66,185.70

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

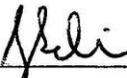
1. STATEMENT BY MEMBERS OF THE COMMITTEE

The Management Committee ("the Committee") of the Pemberton Community Resource Centre Inc. ("the Pemberton CRC") has determined that the Pemberton CRC is not a reporting entity and that this special purpose financial report comprising a statement of income and expenditure, statement of financial position, statement of changes in equity and notes to the financial statement should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the financial report:

1. presents fairly the financial position of the Pemberton CRC as at 30 June 2023 and its financial performance for the year ended on that date;
2. at the date of this statement there are reasonable grounds to believe that the Pemberton CRC will be able to pay its debts as and when they fall due for at least the next 12 months.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

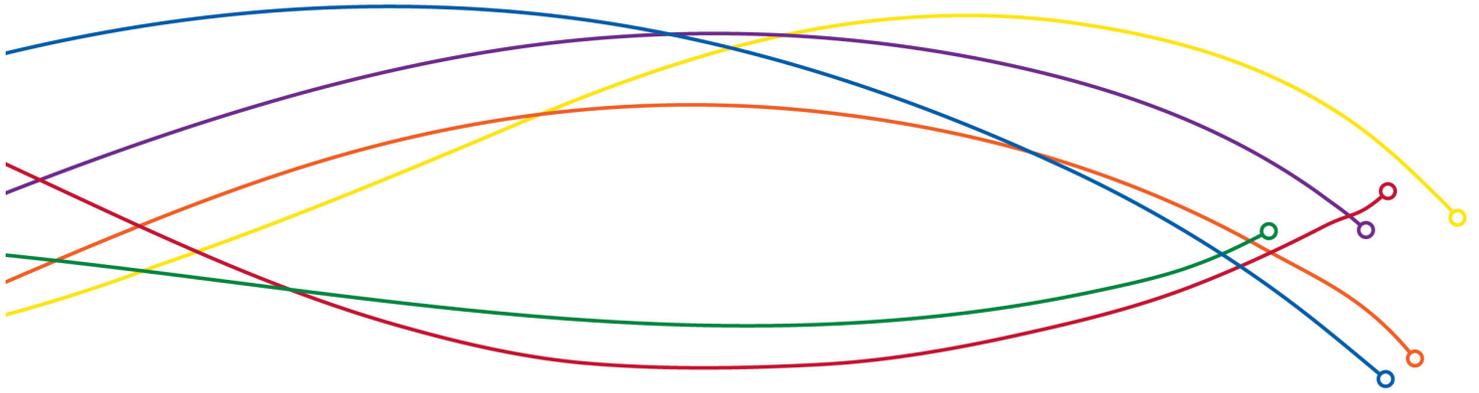
Signed:  _____

Chairperson

Signed:  _____

Treasurer

Dated this 23rd April 2024.



Pemberton CRC

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